

## Risk Assessment and Risk Management Record/Educational Visits

Visit: **Eceeni Study Centre** Date:

Group Leader:

Identifying the hazard/assessing the risk	Risk rating	Control measures – reducing the risk	Outcome
<p>Site and its' environment. A conjectural reconstruction of an Iron Age settlement rare breed sheep. Poultry. Spring giving water. Grassland. Rampart to show fortifications. Food cooked on open fire An educational site displaying lost life practices of the Eceeni Tribe of 2,000 years ago. Site management and design is by professional historical interpreters of 35 years experience.</p>	<p>Due to long experience of site staff, risk is now considered medium to low</p> <p>Obvious risks activities are fenced off and observed by students.</p>	<p>Students/children to be made aware of risks. Running is strictly forbidden. Central fire hearth is securely fenced off and students not admitted. "Spring" is fenced. Students not admitted unsupervised. Students made aware of best practice concerning animal handling and care. Washing hands is encouraged at all times. Antiseptic wipes are always available and their use encouraged.</p>	
<p>Group Small groups of students under adult supervision at <u>all</u> times. Aware staff supervision of students with special needs/allergies. Hazards of tripping. Animals biting. Pathogens. Allergic reaction to fur and feather. Burning from hearth. Drowning from Spring. Injury during activities: milling flour, spinning with wool, wadding and daubing, artefact handling</p>	<p>Medium to low risk.</p>	<p>All group leaders to be constantly vigilant regarding running. This is dangerous, frightens animals and will not be tolerated. Students to be made aware of hygiene best practice and hand to mouth contact. Artefact, weapon handling while seated only and under adult supervision. Care with special needs students and those with behavioural problems.</p>	
<p>Leader and Activity arrangements Group leader to have no special group, to move between groups to monitor all groups, especially during activities hands on. Any students with behavioural problems or requiring special medication to be monitored by registered first aider or appointed staff member at <u>all</u> times</p>	<p>N/A</p>	<p>Group leader to be involved in visit planning with Eceeni Study Centre staff. Pre-visit to site if possible. To be made aware, and to communicate with staff and helpers involved, the rules of no-running and be aware of hygiene best practice.</p>	